

***APPROVED MINUTES***  
**FENTON CHARTER PUBLIC SCHOOLS**  
**BOARD OF DIRECTORS MEETING**

**April 11, 2013**

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, April 11<sup>th</sup>, 2013, at 4:30 p.m. in the auditorium of Santa Monica Boulevard Community Charter School, 1022 North Van Ness, Los Angeles, CA 90038.

**I. PRELIMINARY**

**A. Call to Order** – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:32 p.m. by Chair Lucente.

**B. Roll Call** – Secretary of the Board – Angie Castellana Ferri

Secretary Angie Castellana Ferri called the roll.

**Board Members Present**

Gary Borden, *Community Representative*  
Cile Borman, *Community Representative*  
Gabriela Hernandez, *Parent Representative*  
Lilly T. Hernandez, *Parent Representative*  
Yvette King-Berg, *Community Representative*  
Joe Lucente, *Community Representative*  
Donald Parker, *Community Representative*  
Marcella Solorio, *Parent Representative*

**Board Members Not Present**

Walter Wallace, *Community Representative*  
Jacqueline Elliot, *Community Representative*

**C. Flag Salute** – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

**D. Additions/Corrections to the Agenda** – Chair Lucente

There were no additions or corrections to the agenda.

**E. Minutes of Previous Regular Meeting** – Chair Lucente

On **MOTION** of Gabriela Hernandez, **SECONDED** by Gary Borden and **CARRIED** by a vote of 8 (YES) and 0 (NO), the minutes of the March 7, 2013 Regular Meeting of the Board of Directors were approved.

## **II. COMMUNICATIONS**

### **A. Presentations from the Public – Chair Lucente**

There were no presentations from the public.

### **B. Committee/Council Reports**

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

### **C. Treasurer/CFO's Report -**

Paul Khoury, Treasurer and CFO, presented.

### **D. Directors' Reports -**

Fenton Primary Center – Richard Parra, Director, reported.

Fenton Avenue Charter School – Michelle Rappino, Director, reported.

Santa Monica Boulevard Community Charter School - Vahe Markarian, Director of Operations, and David Riddick, Director of Instruction/Managing Director, reported.

### **E. Executive Director's Report -**

Fenton Charter Public Schools – Irene Sumida, Executive Director, reported.

## **III. CONSENT AGENDA ITEMS**

**A. Recommendation to approve new and revised lease with Ricoh for printers and copy machines at Fenton Avenue and Fenton Primary Center.**

**B. Recommendation to approve hiring of selected candidate for the position of Office Assistant for the Fenton Primary Center.**

On **MOTION** of Yvette King-Berg, **SECONDED** by Gabriela Hernandez and **CARRIED** by a vote of 8 (YES) and 0 (NO), the consent calendar was approved.

#### **IV. ITEMS SCHEDULED FOR ACTION**

##### **A. Recommendation to approve formation of the Fenton Charter Public Schools Business Office.**

On **MOTION** of Gary Borden, **SECONDED** by Cile Borman and **CARRIED** by a vote of 8 (YES) and 0 (NO) the recommendation to approve the move of Maria Hernandez, Business Manager; Gabriela Palma, with the new title of Assistant Business Manager; and Sandra Reyes, also with the new title of Assistant Business Manager, to the Fenton Charter Public Schools Business Office to be located on the campus of Fenton Avenue Charter School was approved. It was further approved that the Business Office staff work a 249-day calendar, as payroll will continue on a 12-month schedule. Additionally, this calendar will change the work year schedule for Sandra Reyes from her current 211-day schedule to a 249-day schedule, and it was approved that her salary be adjusted to reflect the additional 38 days of work.

It was additionally approved that the current Office Assistant at FACS, Lillian De La Torre, assume the job of Officer Manager at FACS beginning on July 1, 2013. There will be no increase in salary, but rather a reduction even to her current salary, as the position moves from a 249-day year round calendar to a 224-day calendar.

##### **B. Recommendation to approve revised calendars for current year round staff at Fenton Avenue and Fenton Primary Center.**

On **MOTION** of Yvette King-Berg, **SECONDED** by Donald Parker and **CARRIED** by a vote of 8 (YES) and 0 (NO) the recommendation to approve the revised calendars for current year round staff at Fenton Avenue and Fenton Primary Center was approved.

##### **C. Recommendation to approve hiring of Office Assistant for the Fenton Avenue Charter School for the 2013-2014 school year.**

On **MOTION** of Gary Borden, **SECONDED** by Gabriela Hernandez and **CARRIED** by a vote of 8 (YES) and 0 (NO) the recommendation to approve the hiring of an Office Assistant for Fenton Avenue Charter School for the 2013-2014 school year was approved.

It was further approved that this position be opened to current staff and other interested parties on Friday, April 12, 2013, with applications due by

Friday, April 19, 2013. Between April 12 and April 19, applicants will be asked to submit completed applications, sign-up for, complete and pass the paraprofessional examination, and word processing and translation examination prior to being invited to continue to the interview phase of the hiring process.

It was further approved that those applicants who applied for the FPC Office Assistant position and did not pass all parts of the pre-interview process (paraprofessional examination, word processing and translation examination) not be eligible to apply again. Those applicants who applied for the FPC office assistant position, passed all examinations and were interviewed, but not hired, will automatically be considered for this new position along with any new applicants. The applicants who completed an interview for the FPC Office Assistant position will not need to participate in the interview process again.

**D. Recommendation to withdraw from the Alliance of Schools for Cooperative Insurance Programs (ASCIP) for Workers' Compensation insurance and request to join CharterSafe Joint Powers Authority (JPA) for coverage.**

On **MOTION** of Donald Parker, **SECONDED** by Lily T. Hernandez and **CARRIED** by a vote of 8 (YES) and 0 (NO) the recommendation to withdraw from the Alliance of Schools for Cooperative Insurance Programs (ASCIP) for Workers' Compensation insurance and request to join CharterSafe Joint Powers Authority (JPA) for coverage was approved. It was further approved that the Executive Director compare property and liability coverage rates for both ASCIP and CharterSafe in preparation for a possible 2014-2015 move to CharterSafe if the rates are equal or better.

**E. Recommendation to have ad hoc Board Member Selection Committee review expiring board terms and recommend a slate of directors for the 2013-2014 school year, as well new 11<sup>th</sup> board member (as approved at February 7, 2013 meeting).**

On **MOTION** of Gary Borden, **SECONDED** by Marcela Solorio and **CARRIED** by a vote of 8 (YES) and 0 (NO) the recommendation to have the ad hoc Board Member Selection Committee review expiring board terms and recommend a slate of directors for the 2013-2014 school year, as well new 11<sup>th</sup> board member (as approved at February 7, 2013 meeting) was approved. It was further recommended that Irene Sumida and Lilly Hernandez replace Joe Lucente and Yvette King-Berg, respectively on the committee when determining the slate of directors.

**V. ITEMS SCHEDULED FOR INFORMATION**

- A. Comparison of medical insurance rates and possible change of carriers.**
- B. Volunteers to move the Fenton Primary Center to its new site, and assist Fenton Avenue as one-third of the school relocates to new classrooms.**

*These were information items only and no action was taken.*

**VI. CLOSED SESSION**

Chair Lucente made the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Sections 54956.8, 54956.9, 54956.95, 54957, and 54957.6 – personnel, litigation and/or real property.”

The Board of Directors convened to closed session at 5:30 p.m.

**A. Litigation**

The Board of Directors reconvened to open session at 6:30 p.m.

Chair Lucente announced that the following action had been taken in closed session:

The Board discussed pending litigation.

**VII. ADJOURNMENT**

The meeting was adjourned at 6:35 p.m.

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on May 2, 2013 at 4:30 p.m. in the studio of Fenton Avenue Charter School.

Respectfully submitted:

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Angie Castellana Ferri  
Secretary of the Board