

***APPROVED MINUTES***  
**FENTON CHARTER PUBLIC SCHOOLS**  
**BOARD OF DIRECTORS MEETING**

**February 7, 2013**

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, February 7<sup>th</sup>, 2013, at 4:30 p.m. in the auditorium of Santa Monica Boulevard Community Charter School, 1022 North Van Ness Avenue, Los Angeles, CA 90038.

**I. PRELIMINARY**

**A. Call to Order** – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:40 p.m. by Chair Lucente.

**B. Roll Call** – Secretary of the Board – Angie Castellana Ferri

Secretary Angie Castellana Ferri called the roll.

**Board Members Present**

Gary Borden, *Community Representative*  
Gabriela Hernandez, *Parent Representative*  
Yvette King-Berg, *Community Representative*  
Joe Lucente, *Community Representative*  
Donald Parker, *Community Representative*  
Marcella Solorio, *Parent Representative*  
Walter Wallace, *Community Representative*

**Board Members Not Present**

Cile Borman, *Community Representative*  
Jacqueline Elliot, *Community Representative*  
Lilly T. Hernandez, *Parent Representative*

**C. Flag Salute** – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

**D. Additions/Corrections to the Agenda** – Chair Lucente

There were no additions or corrections to the agenda.

**E. Minutes of Previous Regular Meeting** – Chair Lucente

The minutes of the January 10, 2013 meeting were amended to reflect that 8 Board members were present and each vote reflected a total of 8 votes. The minutes were further amended by removing the actual motion and second of the Closed Session item.

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 7 (YES) and 0 (NO), the minutes of the January 10, 2013 Regular Meeting of the Board of Directors were approved as amended.

## **II. COMMUNICATIONS**

### **A. Presentations from the Public – Chair Lucente**

There were no presentations from the public.

### **B. Committee/Council Reports**

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

### **C. Treasurer/CFO's Report -**

Paul Khoury, Treasurer and CFO, presented.

### **D. Directors' Reports -**

Fenton Primary Center – Richard Parra, Director, reported.

Fenton Avenue Charter School – Michelle Rappino, Director, reported.

Santa Monica Boulevard Community Charter School - Vahe Markarian, Director of Operations, and David Riddick, Director of Instruction/Managing Director, reported.

### **E. Executive Director's Report -**

Fenton Charter Public Schools – Irene Sumida, Executive Director, reported.

## **III. CONSENT AGENDA ITEMS**

On **MOTION** of Gary Borden, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 7 (YES) and 0 (NO), the Consent Calendar (items A-E) were approved.

**IV. ITEMS SCHEDULED FOR ACTION**

**A. Recommendation to approve committee members for ad hoc committee to identify potential eleventh board member.**

On **MOTION** of Walter Wallace, **SECONDED** by Gabriela Hernandez and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve Joe Lucente, Yvette King-Berg, Marcella Solorio, Jason Gonzalez, Teresa Elvira and Cecilia Quijano as committee members for the ad hoc committee to identify a potential eleventh board member was approved. A conference call will be scheduled via e-mail to discuss recommendations.

**B. Recommendation to approve 2013-2014 instructional calendars for Fenton Avenue Charter School, Fenton Primary Center and Santa Monica Boulevard Community Charter School.**

On **MOTION** of Yvette King Berg, **SECONDED** by Donald Parker and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve the 2013-2014 instructional calendars for Fenton Avenue Charter School, Fenton Primary Center and Santa Monica Boulevard Community Charter School were approved with the Santa Monica Boulevard Community Charter School calendar revised to correct the dates listed on the calendar.

**C. Recommendation to approve hiring of Administrative Coordinator for either Fenton Avenue Charter School or Fenton Primary Center for the 2013-2014 school year.**

The motion was amended as follows:

*“In order to encourage experienced Fenton Charter Public Schools teachers and leaders to apply, any applicant whose present salary is higher than the board approved range or would not realize at least a 10% increase by being on the board approved range, will have his/her salary set by the Board of Directors. The board may set said applicant’s salary up to 10% above his/her current salary.”*

On **MOTION** of Walter Wallace, **SECONDED** by Gabriela Hernandez and **CARRIED** by a vote of 7 (YES) and 0 (NO), the motion was amended to reflect the above changes.

On **MOTION** of Yvette King Berg, **SECONDED** by Donald Parker and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to hire an Administrative Coordinator at a salary to range between \$70,000 and \$85,000, with compensation to be determined by the number of work days the Administrative Coordinator is assigned, was approved as amended.

It was further approved that the Executive Director, Directors of Fenton Avenue and Fenton Primary Center, Administrative Coordinator, a member of the Board of Directors, and current Faculty and Classified Representatives of Fenton Avenue and Fenton Primary conduct the interviewing for this position during the month of March 2013, return to the April 4<sup>th</sup>, 2013 meeting with a recommendation for filling the position and specific salary offer, and propose a recommendation to the Board for the specific placement of the current Administrative Coordinator, Stacy Hutter, and the new Administrative Coordinator.

**D. Recommendation to approve hiring of Office Assistant for Fenton Primary Center for the 2013-2014 school year.**

On **MOTION** of Gabriela Hernandez **SECONDED** by Donald Parker and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve the hiring of an Office Assistant for the Fenton Primary Center at a salary to range from \$30,000 to \$35,000 (to be determined by the number of work days) with the interviewing process to be conducted by the Director of the Primary Center, Office Manager of the Primary Center, Administrative Coordinator and current Faculty Representatives of FPC and Classified Representatives of FCPS (Rolando Gutierrez and Jason Gonzalez) with a recommendation for hire and salary offer brought to the Board on April 4<sup>th</sup>, 2013 was approved. It was further approved that this position be opened to current staff and other interested parties on Monday, March 11, 2013, with applications due by Friday, March 29, 2013. Additionally approved were the following procedures and timeline: Between March 11 and March 29, applicants will be asked to submit completed applications, sign-up for, complete and pass the paraprofessional examination, and word processing and translation examination prior to being invited to continue to the interview phase of the hiring process.

**E. Recommendation to approve contracting Grant Thornton LLP for actuarial study services through 2016 for the Fenton Charter Public Schools.**

On **MOTION** of Gary Borden, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve the contract with Grant Thornton LLP for the fixed price of

\$6,000 for each of the years for which a full valuation will be prepared (2012-2013, 2014-2015, and 2016-2017) was approved.

**V. ITEMS SCHEDULED FOR INFORMATION**

These were no items presented for information.

**VI. ADJOURNMENT**

The meeting was adjourned at 5:30 p.m.

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on March 7, 2013 at 4:30 p.m. in the studio of Fenton Avenue Charter School.

Respectfully submitted:

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Angie Castellana Ferri  
Secretary of the Board